

**ADLM Counties Environmental Health
Commission Meeting
January 17, 2024
ADLM Office, Moravia**

Minutes

Meeting called to order by Alan Yahnke, Board Chair; at 2:17 p.m. Roll Call; Mark McGill, Secretary; Sonny Schroeder, Member at Large via phone; Dianna Daly-Husted, Director; Stacie Price, EHO; Mike Huts, EHO; Becky Alexander, Administrative Assistant.

Absent: Larry Davis Board Vice Chair

Motion made by Mark McGill to approve the agenda items, second by Sonny Schroeder, all in favor, motion carried.

Motion made by Sonny Schroeder to approve November 15, 2023 minutes as written, second by Mark McGill, all in favor, motion carried.

Mark McGill made a motion to approve the bank statements/financials for November and December, second by Sonny Schroeder, all in favor, motion carried.

FY25 Budget was proposed. IMWCA sees a 30% increase, electric sees a 20% increase, and 3% salary increase discussed. Vote on budget will take place at next meeting, March 20, 2024.

Discussed upcoming audit January 22, 23, and 24.

Discussed \$12,500 in FDA grants were approved. \$5,000 was approved for Standard 5 for food program and \$7,500 was approved for travel and educational requirements.

Motion made by Sonny Schroeder to leave officers the same for upcoming year, second by Mark McGill. Will remain as: Alan Yahnke, Board Chair; Larry Davis, Board Vice Chair; Mark McGill, Secretary; Sonny Schroeder, Member at Large, all in favor, motion carried.

Motion made by Mark McGill to approve grant signatory authority for Dianna Daly-Husted, Director. Second made by Sonny Schroeder, all in favor, motion carried.

Motion made by Mark McGill to approve Noel Insurance Anniversary for coverages with the Iowa Communities Assurance Pool (ICAP), second by Sonny Schroeder, all in favor, motion carried.

Next meeting scheduled for March 20, 2024 at 1:30p.m.

Motion made by Sonny Schroeder, second by Mark McGill to adjourn, all in favor, motion carried. Meeting adjourned at 2:37 p.m.

ADLM Counties Facilities Management Systems

Commission Meeting

January 17, 2024

ADLM Office, Moravia

Minutes

Meeting called to order by Alan Yahnke, Board Chair; at 1:32 p.m. Roll Call; Mark McGill, Secretary; Sonny Schroeder, Member at Large via phone; Dianna Daly-Husted, Director; Stacie Price, EHO; Mike Huts, EHO; Becky Alexander, Administrative Assistant.

Absent: Larry Davis Board Vice Chair

Motion made by Mark McGill to approve the agenda items, second by Sonny Schroeder, all in favor, motion carried.

Motion made by Sonny Schroeder to approve November 15, 2023 minutes as written, second by Mark McGill, all in favor, motion carried.

Mark McGill made a motion to approve the bank statements/financials for November and December, second by Sonny Schroeder, all in favor, motion carried.

Motion made by Sonny Schroeder to leave officers the same for upcoming year, second by Mark McGill. Will remain as: Alan Yahnke, Board Chair; Larry Davis, Board Vice Chair; Mark McGill, Secretary; Sonny Schroeder, Member at Large, all in favor, motion carried.

Motion made by Mark McGill to move forward with DNR and DAS proposal to purchase the Honey Creek Lagoon, second by Sonny Schroeder, all in favor, motion carried.

FY25 Budget was proposed. \$1200 not taken out for asset replacement and will be taken out in January. Vote on budget will take place at next meeting, March 20, 2024.

Discussed upcoming audit January 22, 23, and 24.

Discussed Iconium meter numbers. Readings have been normal.

Motion made by Mark McGill to approve Noel Insurance Anniversary for coverages with the Iowa Communities Assurance Pool (ICAP), second by Sonny Schroeder, all in favor, motion carried.

Motion made by Sonny Schroeder to approve policy to close ADLM after calls to the supervisors when the road conditions merit closing, second by Mark McGill, all in favor, motion carried.

Motion made by Sonny Schroeder to add son-in-law and daughter-in-law to bereavement leave, second by Mark McGill, all in favor, motion carried.

Next meeting scheduled for March 20, 2024 at 1:30p.m.

Motion made by Sonny Schroeder, second by Mark McGill to adjourn, all in favor, motion carried. Meeting adjourned at 2:17 p.m.